**Task Three Rubric**
Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| Criteria | **Rating**Excellent**A** | **Rating**Good**B** | **Rating**Satisfactory**C** | **Rating**Needs Improvement**D** |
| **Introduction** | (1) Gets attention  (2) Clearly identifies topic(3) Establishes credibility (4) Previews the main points  | Meets any three of the four criteria  | Meets any two of the four criteria | Meets only one of the four criteria |
| **Body** | Main points are clear, well supported, and sources are documented | Main points aresomewhat clear,some support, andsome documentation | Main pointsneed clarity and support. Lack ofsources and documentation | Main pointsare not clear and have no support and no sources or documentation |
| **Conclusion** | (1) Reviews main points(2) Brings closure(3) Memorable | Reviews main points. Brings closure  | Brings closure | Does not bring closure; the audience is left hanging |
| **Eye Contact** | Eye contact with audience virtually all the time (except for brief glances at notes) | Eye contact with audience less than 80% of the time | Eye contact with audience less than 75% of the time | Little or no eye contact |
| **Use of Language** | Use of language contributes to effectiveness of the speech, and vocalised pauses(um uh er etc.) not distracting | Use of language does not have negative impact, and vocalized pauses(um uh er etc.)not distracting  | Use of language causes potential confusion, and/or vocalized pauses(um uh er etc.)are distracting | Use of language is inappropriate |
| **Body language** | Body language, gestures, and facial expressions add greatly to the message | Body language, gestures, and facialexpressions compliment message | Body language, facial expressions and gestures lack variety and spontaneity  | Body language, gestures, andfacial expressions are lacking or inappropriate |
| **Clarity** | Speaks clearly and distinctly all the time with no mispronounced words | Speaks clearly and distinctly nearly all the time with no more than one mispronounced word | Speaks clearly and distinctly most of the time with no more than two mispronounced words | Often mumbles or can not be understood with more than three mispronounced words |
| **Topic is specific, follows assignment****Adapted to audience** | Topic is specific,appropriate and adapted | Topic is clear appropriate and somewhat adapted | Topic lacks clarityand focus needs adapting to audience | No specific purpose--inappropriate foraudience or occasion |
| **Visual Aids** | Visual aids well chosen and presented | Minor problems with visual aids | Significant problems with visual aids | No visual aids |
| **Time** | Within allotted time | Within 10% of allotted time | Within 20% of allotted time | Not within 20% of allotted time |